

ABEMFT Board Minutes

10:00 AM – CST

August 23, 2024

Board Meeting

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the websites of the Alabama Secretary of State and the Alabama Board of Examiners in Marriage & Family Therapy meeting was held Friday, August 23, 2024, at 60 Commerce Street, Suite 1440, Montgomery, Alabama. The meeting was called to order at 10:04am by Chairman, Dr. Raven Livingston.

A quorum having been established and maintained; the following Board members were present:

1. Kathryn Jones
2. Dr. Raven Livingston
3. Dr. Samuel Jones
4. Anthony Watkins
5. Dr. Tim Nichols

Also present, Claire Austin, Executive Director, Jacki Tucker – Administrator, Will Parker, Administrative Support, and Charles McKay, Board Legal Counsel. Sarah Beth Earles and Rachel Sullivan of the ALAMFT Association.

The agenda was amended to add the adoption of the agenda, and two items under the chairman report. A motion was made by Dr. Samuel Jones to adopt the agenda and seconded by Dr. Tim Nichols. It was adopted unanimously by the Board members.

The minutes were adopted and approved by the board; the motion was made by Dr. Kathryn Jones and seconded by Dr. Tim Nichols. They were adopted unanimously by the Board members.

Chair Dr. Raven Livingston thanked Tony Watkins & Dr. Samuel Jones for their research on other states' licensure requirements. Watkins distributed the report to all board members for discussion. Watkins and S. Jones stated that all requirements for Alabama looked good and matched with the others in the Southeastern Region.

Claire Austin, Executive Director gave the report that the Board has been running smoothly. We were notified by the Examiners that the administrative contract would end in September 2024, and that we would have to do another RFP for the Administrative Services. This matter happened due to only signing a one-year contract, the firm has not been managing the board for even a full year. The Board Chairman and legal team will be working with the State Purchasing Director. This issue will be dealt with in September at a special meeting, to be determined.

We are awaiting the final Audit for review by the Board of Examiners of Public Accountants once it's available we will send to each Board member.

Austin then turned over the financial report and update to Will Parker. Mr. Parker gave a very detailed and thorough update on the financial situation for the end of the year. Parker concluded that the Board is streamlined in the fact that most all the bills are paid within the state system, with no outside vendors.

Motion was made to go into Executive Session due to the name and good character of a Licensee @ 10:59 am for 20 minutes, the motion made by Tony Watkins, and seconded by Dr. Raven Livingston, the Board unanimously voted to go into Executive Session. The session lasted until 11:23 am, there was a roll call vote to conclude the Executive Session, voting yes: Dr. Raven Livingston, Dr. Samuel Jones, Dr. Tim Nichols, Dr. Kathryn Jones, and Tony Watkins.

The legal Counsel Charles McKay presented the Munoz Consent order to the Board. The Board reviewed the Consent Order, and there was a roll call vote in favor of the Order. There was a roll call vote where each member of the Board voted yes on the Consent Order. Members voted Yes, - Raven P. Livingston, Dr. Samuel Jones, Dr. Tim Nichols, Dr. Kathryn Jones, and Tony Watkins.

Old business before the Board, Austin announced Sunset Review Committee is Wednesday, September 25, only the Chair and Vice Chairman need to be present on that afternoon at 1:30pm, this is for the preliminary reports to the Committee. The following day Thursday, September 26 @ 9:45 am the Board will appear before the full Sunset Committee, Austin requested for the entire Board to be there at the AL Statehouse Room 200.

The board moved to begin with new business, the Board approved the curriculum for Dr. Hollingsworth for the University of Mobile. The Board voted unanimously on the approval of the curriculum.

Application Review:

Interns (3) approved:

Jasmine Hall
Kendra McDole
Darianne Mitchell

Associates & Permission to Sit for the Exam (5) approved:

Elizabeth Gervais
Landon Little
Julia Anne Minter
Julie VanArtsdalen
Kiyana Zachery

Benjamin Spellman
Shelby Stephens

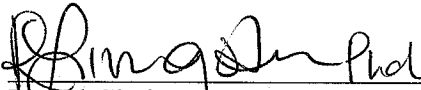
LMFT By Endorsement (8):


Michele Clark
Kasey Curtis
Megan Eckert
Laura Freeman
Tabitha Gable - pending exam score
Larry Green
Rhea Parks
Andrea Pizzano

LMFT Approved Supervisor (1):

Christine Beliard - pending license fee

With no further business before the board, Dr. Raven Livingston asked for a motion to adjourn. Dr. Kathryn Jones made the motion to adjourn and Dr. Tim Nichols seconded this motion. The meeting was adjourned at 12:28 pm. It was noted that Dr. Nichols is unable to attend and that Dr. Kathryn Jones would have to attend via Zoom for the October 18th scheduled meeting.


Board Chairmah – Dr. Raven Livingston


Claire H. Austin
Executive Director