

September 5, 2008
Board Meeting Minutes

The Board of Examiners in Marriage and Family Therapy met on Friday, September 5, 2008 in Montgomery, Alabama for a Special Called Board Meeting for the purpose of discussing Board Finances. Those present were as follows: Rev. Charles Alexander, Chair; Alan Swindall, Vice Chair; Kelly Moates, Member; and Mitzi Sears, Member. Blake Horne, Member was not present. Also Present were Paula Scout McCaleb, Executive Director; Olivia Martin, Assistant Attorney General; Tommy Smith, ALAMFT President; Emilyn Gipson, ALAMFT President-elect; and Jessica Burdette, Licensing Agent.

The meeting was called to order at approximately 9:04 AM with a quorum present in the following members: Rev. Charles Alexander, Alan Swindall, Kelly Moates, and Mitzi Sears.

Public notice was given for this meeting on the Secretary of State's website in accordance with the Open Meetings Act.

Alan Swindall made the motion to accept the Minutes from August 8, 2008 as presented. Kelly Moates seconded the motion and the motion passed unanimously.

Alan Swindall made the motion to accept the changes to Chapter 536-X-5 Appendices I – Fees of the Rules and Regulations as presented in order to generate funds for the Alabama Board of Examiners in Marriage and Family Therapy. Mitzi Sears seconded the motion and the motion passed unanimously. The specific changes to the Rules are as follows:

**“CHAPTER 536-X-5
APPENDICES 1
FEES**

\$2300 License Fee for LMFT. License is valid until December 31st of the year following original licensing year. Upon receipt of notice of approval for application for licensure, the applicant shall within sixty (60) days submit the license fee. Failure to submit such license fee within the above prescribed time shall be deemed sufficient reason for cancellation of said application.

\$2300 License Renewal Fee for LMFT if paid prior to December 31 expiration date. On or before October 1 of the renewal year; an application for renewal will be forwarded to the licensee. Renewed License is valid for two (2) years.

\$10025 Fine for late renewal of LMFT license if renewed by March 1 of expiration year. If not renewed by March 1 of expiration year, the license is considered expired.

\$235 Information packet, required of all individuals submitting application materials. Packet contains a copy of the Marriage and Family Therapy Licensure Act, the Board of Examiners in Marriage and Family Therapy Rules and Regulations,

prescribed forms, and other information regarding the licensing of marriage and family therapists in the State of Alabama. (Information packet fee is waived if the above information is downloaded from the Board's website at www.mft.state.al.us due to the expense saved on printing and mailing.)

\$150 One time fee required of all first time applicants for Board review of credentials

\$25 Renewal fee for Intern

\$25 Transfer fee for Intern to Associate designation

~~**\$25**~~**\$200** Initial and Renewal fee for Associate

~~**\$25**~~**\$200** Application and approval fee for LMFT Supervisor in Training status (valid for three (3) years)

~~**\$5**~~**\$100** Application and approval fee for LMFT Approved Supervisor status (valid until renewal date for LMFT license)

~~**\$5**~~**\$100** Renewal fee for LMFT Approved Supervisor status (valid for two (2) years)

~~**\$5**~~**\$100** Application and approval fee for LMFT Approved Supervisor of Supervision (valid until renewal date for LMFT license).

~~**\$5**~~**\$100** Renewal fee for LMFT Approved Supervisor of Supervision (valid for two (2) years)

\$50 Certificate Replacement Fee

\$25 License Verification Fee (license roster available at no cost on web –site)

\$50 Mailing Labels for Licensees

Author: The Alabama Board of Examiners in Marriage and Family Therapy

Statutory Authority: Code of Alabama, 1975, §-34-17A-1 thru §34-17A-26.

Effective Date: ~~July 10, 2006~~ November 7, 2008

Kelly Moates made the motion to adjourn the meeting. Mitzi Sears seconded the motion and the motion passed unanimously. The time being approximately 11:38 AM.

There being no further Board Business, the Chairman announced that the next scheduled Board Meeting would be held November 21, 2008 in the Board Office in Montgomery, Alabama.

Respectfully submitted,

Charles E. Alexander, Chair

Alan Swindall, Vice Chair

Paula Scout McCaleb, Executive Director

Jessica Burdette, Licensing Agent serving as Recording Secretary